



CHAUTAUQUA

INSPIRING GENERATIONS TO KNOW, LOVE, & SERVE CHRIST

Camp Chautauqua Payment Policy For Overnight Events of 100 or More Guests (Updated 2024)

PAYMENT POLICIES:

Payments for groups using Chautauqua's online registration are expected as follows:

- \$2000 Deposit for Camps / \$1000 Deposit for Retreats is due at time of contract.
- The deposit will be refunded within 7 days of the event (after final inspection and inventories have been completed) or, it may be rolled over for a future event.
- The groups portion of registration fees collected may be requested at any time.
- The final day of camp, the group will reconcile all fees spent and collected.

Payments for groups not using Chautauqua's online registration are expected as follows:

- \$5000 Deposit for Camps / \$2000 Deposit for Retreats is due at time of contract.
- The deposit will be refunded within 7 days of the event (after final inspection and inventories have been completed) or it may be rolled over for a future event.
- 90 days prior to the camp, the group will make a 25% payment of projected attendance.
- 60 days prior to the camp, the group will make a 50% payment of projected attendance.
- 30 days prior to the camp, the group will make a 75% payment of projected attendance.
- The final day of the camp, the group will reconcile all fees incurred.
- Late fees will be added for any balances not paid according to this schedule
15 Days Late - 3% 30 Days Late - 5% 60 Days Late - Sent to Collections

Anyone registering 9 or less days prior to the start of the camp may be charged an additional 10% of our costs.

Should there be any lost or damaged items, the cost will be deducted from the deposit. If no loss or damage has occurred, the deposit will be refunded within 7 days after the event, or it can be rolled over for future events.